



FIRST COLONY
COMMUNITY ASSOCIATION

GUIDELINES FOR ROOM ADDITIONS AND RENOVATIONS
Comment Sheet from Adjacent Property Owners

The purpose of this form is to notify the adjacent Property Owner(s) of the proposed Addition/Renovation due to its significance. The New Construction / Modifications Committee will take into consideration any comments received; however, it is within their sole discretion whether to approve the proposed Addition/Renovation. These comment sheets should be sent (via mail or fax) directly by the adjacent property owner(s) to FCCA.

Property proposing Addition/Renovation _____

Comment sheets are required as follows:

- | | |
|-------------------------------|---|
| Addition/Renovation on FRONT: | Property Owners on both sides and across the street |
| Addition/Renovation on SIDE: | Property Owner on applicable side |
| Addition/Renovation on REAR: | Property Owners on both sides and to the rear |

I own the Property adjacent to the above listed property and I have been made aware of the proposed Addition/Renovation.

My comments are as follows: _____

I have no comments: _____

Address: _____

Name: _____

Signature: _____

Please feel free to contact the Modification Department at FCCA, (281) 634-9500, if you have any questions/comments.