



# FIRST COLONY

COMMUNITY ASSOCIATION

## REQUEST FOR RESIDENTIAL PROPERTY FEES

Requesting Entity: _____	Date: _____
Contact: _____	Service Requested: <b>Please Circle/ Highlight One</b>
Phone: _____	Maintenance/Transfer Fee Quote \$250.00 (Admin & COC)
Email or Fax: _____	Maintenance/Refinance Fee Quote \$50.00

### PROPERTY INFORMATION

Subdivision: _____	Address: _____
Section: _____	_____
Lot: _____ Block: _____	FCCA Account #: _____

### OWNER INFORMATION

Buyer: _____
Closing Date: _____
Current Owner: _____
Special Instructions: _____
_____
_____

### FCCA ANNUAL ASSESSMENT

FCCA (Class A) Rate: Amount \$ _____ Nhbd Amt \$ _____ Date Paid _____	<u><b>Account Charges</b></u>          <table border="1"> <tr><td>Account Balance</td><td>_____</td></tr> <tr><td>Transfer Fee</td><td>_____</td></tr> <tr><td>Refinance Fee</td><td>_____</td></tr> <tr><td><b>Total Amount Due</b></td><td>_____</td></tr> </table>	Account Balance	_____	Transfer Fee	_____	Refinance Fee	_____	<b>Total Amount Due</b>	_____
Account Balance		_____							
Transfer Fee	_____								
Refinance Fee	_____								
<b>Total Amount Due</b>	_____								
Developer (Class B) Rate: Amount \$ _____ Nhbd Amt \$ _____ Date Paid _____									
<b>TITLE COMPANY DETAILS</b>									
Title Company: _____									
Attention: _____									
GF Number: _____									
Phone/Fax Number: _____									

**SELLER MUST REQUEST A CERTIFICATE OF COMPLIANCE FROM FCCA PRIOR TO CLOSING**  
CONTACT THE COMPLIANCE DEPARTMENT

FCCA QUOTE FEES (EFFECTIVE January 1, 2012)  
1<sup>ST</sup> REQUEST NO CHARGE / 2<sup>ND</sup> REQUEST \$50 / RUSH \$75 (GF NUMBER IS REQUIRED)

**PLEASE FORWARD TOP PORTION OF CLOSING STATEMENT TO FCCA**