

**BOARD OF DIRECTORS MEETING  
MINUTES**

**DATE:** October 29, 2009  
**PLACE:** FCCA Office  
**ATTENDING:** Sherrie Knoepfel, Executive Director  
Ellen Burton, Director  
Jim Dunford, Secretary/Treasurer  
Myatt Hancock, Director  
John Molloy, President  
Don Olson, Director  
Vidya Verma, Vice President  
Joyce Walter, Director  
Linda Davis, Staff  
Alice Fish, Staff  
Bill Grantham, Staff  
Lynn Haist, Staff  
Alicia Hunter, Staff  
Margaret Hall Spencer, Staff  
Sharon James, Staff  
Bob Jaros, Staff  
Carol Litton, Staff  
Phil Martin, Staff  
Jeanne Miller, Staff  
Doug Pepping, Staff  
Bill Roy, Staff  
Heather Sorrells, Staff  
Andrew Vacek, Staff  
Mr. and Mrs. John Egan, Visitors

J. Molloy called the meeting to order at 3:00 p.m.

CONSENT AGENDA

- Approve Board Minutes

**A MOTION WAS MADE** to approve the consent agenda item. (MOTION: – M. Hancock; 2<sup>nd</sup> – J. Dunford; MOTION PASSED)

E. Burton arrived at 3:05 p.m.

## GOVERNANCE

- Presentation of Open Letter to the Board and Membership – Director Hancock  
Director Hancock read an open letter to the Board and Association Members (attached)
- Consideration of and action on Election Committee Appointees

**A MOTION WAS MADE TO** appoint Debby Coffman, Kathryn Coughlin, Tom Coughlin, Phyllis Murray, Russell Jones, and John Roberts as members of the election Committee (MOTION: D. Olson; 2<sup>nd</sup> – J. Walter. MOTION PASSED unanimously)

- Consideration of and action on approving the Amended and Restated Declaration

**A MOTION WAS MADE TO** approve the Amended and Restated Declaration of Covenants, Conditions and Restrictions for First Colony. A copy will be sent to the Board when it's recorded. (MOTION: V. Verma; 2<sup>nd</sup> – J. Dunford. MOTION PASSED unanimously)

## BUDGET

- Consideration of and action on approving the 2010 Fiscal Year budget and approving assessment rates
- Consideration of and action on approving neighborhood assessment rates
- Consideration of and action on approving voluntary contributions

**A MOTION WAS MADE** for the following:

a) to leave the assessment rates the same as 2009 as follows:

General	\$538	for residential, town homes, and per unit for commercial
	\$141	for all residential only
Total	\$679	total for our Sugar Land members
Trash	\$200	for Missouri City residents only (except The Enclave)
Total	\$879	total for our Missouri City members

Neighborhood Assessment Rates (for certain services provided only to these neighborhoods):

Colony Woods	Remains at \$40
Crescents on the Green	Increasing from \$980 to \$1,479 to properly fund street reserves based upon expert evaluation of street condition and future costs.
Lakes of Edgewater	Remains at \$30
Landing at Crescent Lake	Decreasing from \$905 to \$875
Oyster Point	Remains at \$60
Sweetwater Sec 1 & II	Remains at \$1,320

Sweetwater – all others	Remains at \$908
Sweetwater Estates	Remains at \$1,206
Travis Park	Remains at \$30

Voluntary Contributions: Used to pay for neighborhood social events, neighborhood improvement projects, landscaping enhancement, and matching fund projects.

Austin Meadow	\$25.00	Austin Park	\$10.00
Colony Creek	\$40.00	Colony Meadows	\$20.00
Colony Park	\$100.00	Cove at Crescent Lakes	\$20.00
Englewood Place Estates	\$20.00	Hall Lake	\$20.00
Heritage Colony	\$25.00	Lake Colony	\$20.00
Lakes of Austin Park	\$20.00	Meadow at Crescent Lake	\$20.00
Meadow Lakes	\$20.00	Oaks of Alcorn	\$50.00
Oyster Creek Plantation	\$5	Plantation Bend	\$25.00
Plantation Creek	\$20.00	Plantation Trails	\$20.00
Plantation Settlement	\$10.00	Riverbend North	\$15.00
Riverbend South	\$20.00	Sweetbriar	\$10.00
Williams Park	\$20.00	Woodstream	\$20.00

(MOTION – D. Olson; 2<sup>nd</sup> – E. Burton; MOTION PASSED, unanimous)

MEMBER INPUT TIME

Mr. and Mrs. John Egan of 2922 Oakland in Williams Crossing addressed the feral hogs issue and the damage they are doing and requested that the Board consider closing the gap/repairing the fence along the drainage ditch to keep them out of their neighborhood.

NO EXECUTIVE SESSION

MONITORING REPORTS

- Budgeting
- Covenants and Deed Restriction Enforcement
- Financial Conditions (September)
- Information and Advice to the Board
  - The City of Sugar Land Animal Control is actively pursuing the trapping of hogs in an effort to eliminate or control the problem.
  - The HOA for the Brownstones in Lake Pointe is looking for a new management company and would like FCCA to help with some of the services.
  - The replacement of approximately 800 linear feet of pre-cast fence in the Colony Meadows neighborhood near the corner of Sweetwater and Lexington will begin sometime in November.
  - Our first annual dog walk, Paws for a Cause, was held at Sugar Land Memorial Park with 100 participants and generated \$2600 in proceeds for the animal shelter.
  - J. Molloy will speak for FCCA at the grand opening of the Boathouse on November 7, 2009.
- 2009 Annual Summary of Executive Limitations Monitoring

**A MOTION WAS MADE** to accept the Monitoring Reports. (MOTION: – D. Olson; 2<sup>nd</sup> – V. Verma; MOTION PASSED unanimously)

OWNERSHIP LINKAGE

- Reports from Directors
  - Director Verma had interaction with some of the members in Lakes of Austin Park and they have requested a light in the park for safety concerns.
  - Director Molloy attended the Dragon Boat races.
  - Director Dunford attended the Dragon Boat races and said Director Walter did an excellent job of speaking for FCCA.

BOARD MEETING EVALUATION

Director Burton prepared the Board meeting evaluation.

With no further business, the meeting was adjourned at 4:00 p.m.

**A MOTION WAS MADE** to adjourn. (MOTION: – J. Walter; 2<sup>nd</sup> – D. Olson; MOTION PASSED, unanimous)

Prepared by:

\_\_\_\_\_  
Carol Litton, Administrative Assistant

Approved by:

\_\_\_\_\_  
James B. Dunford, Secretary/Treasurer