

BOARD OF DIRECTORS MEETING MINUTES

DATE: June 25, 2009
PLACE: FCCA Office
ATTENDING: Sherrie Knoepfel, Executive Director
Ellen Burton, Director
Myatt Hancock, Director
Jim Dunford, Secretary-Treasurer
Don Olson, Director
Vidya Verma, Vice President
Vanessa Brown, Staff
Alice Fish, Staff
Bill Grantham, Staff
Lynn Haist, Staff
Bob Jaros, Staff
Carol Litton, Staff
Phil Martin, Staff
Jeanne Miller, Staff
Doug Pepping, Staff
Diana Rodriguez, Staff
Bill Roy, Staff
Denna Yu, Staff
Andrew Vacek, Staff

Absent: Directors Molloy and Walter

Jim Dunford called the meeting to order at 12:00 noon.

CONSENT AGENDA

- No consent items

GOVERNANCE

- Consideration of and action on the Nominating Committee Appointment Process and Timeline

A MOTION WAS MADE TO accept the Nominating Committee Appointment Process and Timeline. (MOTION – E. Burton; 2nd – D. Olson; MOTION PASSED)

- Review of and discussion on the final draft of the Landscape Reserve Policy

The landscape Reserve Policy was discussed and it was agreed there would be some changes made and presented at the August Board meeting for approval.

BUDGET

- Budget Process Overview Presentation – Doug Pepping, Finance Manager

D. Pepping, Finance Manager gave a presentation whereby he reviewed the budget process for Fiscal Year 2010.

A MOTION WAS MADE to convene into Executive Session at 12:35 p.m. Carol Litton, Vanessa Brown, Bill Roy, Jeanne Miller, Andrew Vacek, Bob Jaros, Diana Rodriguez, and Michael Malke were invited to attend. (MOTION: V. Verma; 2nd – E. Burton; MOTION PASSED)

- RECONVENED INTO REGULAR SESSION AT 2:00 -

MEMBER INPUT TIME

Mr. Wayne Wight, Austin Park resident, discussed issues with a rental property on East Wisteria Circle.

MONITORING REPORTS

- Comprehensive Master Plan
- Financial Conditions (May & June)
- Information and Advice to the Board
 - The status of the separation amendment for Sweetwater by sections was reported.
 - The Member Survey/Amenities Assessment initiatives are complete and a presentation will be done at the July 16th Board meeting.
 - The approximately cost to transfer ownership of the Hall Landscape Reserve adjacent to the Char Canal from FCCA to the 20 property owners is \$13,500 for the legal and survey work.
 - There was an updated schedule for meetings: Amended and Restated Document Review-trying to reschedule for July 16th; Guideline Update Initiative-next meeting July 7th; Committee Appointment Policy Development – working on policy for Board review.
 - An update was given on the forms still needed to reinstate full front yard maintenance for Ambleside and Foxhall.
 - The City has asked for voluntary reduction in water consumption. FCCA will use potable water for the new plant material and new plant beds around Lake Pointe.
 - The lease agreement with the Greater Houston Rowing Club has been executed and construction of the facility should begin any day now.
 - S. Knoepfel gave an update on the Chaluh litigation.
 - S. Knoepfel participated in the City of Sugar Land's Community Summit held on Thursday, June 18 at Sugar Creek Country Club. The input will be used to update the City's comprehensive master plan and strategic planning documents.

A MOTION WAS MADE to accept the Monitoring Reports. (MOTION – D. Olson; 2nd – V. Verma; MOTION PASSED)

OWNERSHIP LINKAGE

- Reports from Directors

- D. Olson attended a public meeting the city hosted. Cherokee Investment and Johnson Development discussed plans for Imperial Sugar.
- J. Dunford attended a Woodstream pool party and carried some of the members concerns to the FCCA Executive Director.

BOARD MEETING EVALUATION

Director Olson prepared the Board meeting evaluation.

With no further business, the meeting was adjourned at 2:20 p.m.

A MOTION WAS MADE to adjourn. (MOTION – E. Burton; 2nd – V. Verma; MOTION PASSED, unanimous)

Prepared by:

Carol Litton, Administrative Assistant

Approved by:

James B. Dunford, Secretary/Treasurer