

BOARD OF DIRECTORS MEETING MINUTES

DATE: April 23, 2009
PLACE: FCCA Office
ATTENDING: Sherrie Knoepfel, Executive Director
Myatt Hancock, Director
John Molloy, President
Jim Dunford, Secretary-Treasurer
Don Olson, Director
Joyce Walter, Director
Vanessa Brown, Staff
Alice Fish, Staff
Bill Grantham, Staff
Lynn Haist, Staff
Bob Jaros, Staff
Carol Litton, Staff
Phil Martin, Staff
Jeanne Miller, Staff
Doug Pepping, Staff
Bill Roy, Staff
Margaret Hall Spencer, Staff
Andrew Vacek, Staff

Absent: Directors Verma and Burton

John Molloy called the meeting to order at 12:00 noon.

CONSENT AGENDA

- No consent items

GOVERNANCE

- Review and discussion of draft Committee Appointment Policy
S. Knoepfel updated the Board on the progress. S. Knoepfel will work on a draft for Board review and discussion.

WORKSHOP / ENDS

- Review and discussion of draft Landscape Reserve Policy.
The board discussed items currently allocated in the reserve and what items should be moved into the O&M budget. A minimum funding threshold of \$500,000 was suggested for storm related damages. S. Knoepfel, D. Pepping, and M. Hall Spencer will refine the policy and make suggestions to present at the next Board meeting.

- Preliminary Amenities Assessment Presentation – Richard McNamara, Clark Condon
Richard McNamara
Richard McNamara of Clark Condon Associates presented an updated preliminary Amenities Assessment that included some data received from the recently completed Member Survey.

MEMBER INPUT TIME

No members attended Member Input Time.

MONITORING REPORTS

- Covenants and Deed Restriction Enforcement
- Financial Conditions (March)
- Annual Work Plan – 1st Quarter Update
- Information and Advice to the Board
 - The status of the separation amendment for Sweetwater by sections was reported.
 - Residents who have property that abut a landscape reserve parallel to Char Canal in Hall Lake subdivision have approached the Association regarding conveyance of the reserve to the individual property owners.
 - The pavement reserve study has been received along with the consent form for execution by residents authorizing the Association to maintain private property. Staff will schedule a meeting to review these documents with our neighborhood group.
 - Neighborhood Rep meeting is scheduled for Tuesday, April 28th at 6:30 at St. Laurence Catholic Church. It will be a round-table discussion format.
 - The lease agreement with the Greater Houston Rowing Club will be finalized soon as the issue is resolved regarding reimbursement of their investment should total destruction of the boathouse occur.

A MOTION WAS MADE to accept the Monitoring Reports. (MOTION – D. Olson; 2nd – J. Dunford; MOTION PASSED)

OWNERSHIP LINKAGE

- Reports from Directors
 - Director Olson informed everyone that the Sugar Land Police received a grant for a license plate reader.
 - S. Knoepfel reported on the property in Sweetbriar that is missing windows.

BOARD MEETING EVALUATION

Director Olson prepared the Board meeting evaluation.

It was decided that the May Board meeting will be rescheduled for June. S. Knoepfel will contact the Board for alternate dates.

With no further business, the meeting was adjourned at 2:25 p.m.

A MOTION WAS MADE to adjourn. (MOTION – J. Hancock; 2nd – M.Hancock; MOTION PASSED, unanimous)

Prepared by:

Carol Litton, Administrative Assistant

Approved by:

James B. Dunford, Secretary/Treasurer